

Broadwood Primary School has one Head Boy and one Head Girl. They have to go through a rigorous interview process and work with the Headteacher to market and improve the school. The Job Description and Person Specification are below.

### **Head Boy /Girl Job Description**

#### **Main purposes of the job**

1. To support the Headteacher and Leadership Team in promoting and representing the school

#### **Main responsibilities and tasks**

1. Represent the school at certain events
2. Make speeches promoting the school
3. Show visitors round
4. Meet with school council /prefects

#### **Head Boy /Girl Person Specification**

##### **Experience**

1. Experience of being an excellent role model for others
2. Experience of talking to others confidently /or giving speeches

##### **Knowledge, Skills and Abilities**

1. Can say the school rules
2. Understands right from wrong
3. Ability to communicate to large groups confidently
4. Ability to recognise and respond to others' achievements